

Maltby Centre	Section: Governance Subsection: Ensure Board Effectiveness	Number: 1.4.10	Total Pages: 6
<u>Subject:</u> Application to Serve on the Board of Directors		<u>Date of Issue:</u> November 23, 2020	
<u>Status:</u> Approved <u>Issuing Authority:</u> Board of Directors		<u>Revision Date(s):</u>	

Purpose

This policy outlines the process by which application can be made to become a member of the Maltby Centre Board of Directors.

Scope

The policy pertains to the Board of Directors at Maltby Centre.

Policy Statement

The Board is a skills/knowledge-based Board with a passion to serve. Board members are chosen for their skill, competency, knowledge and experience, which will support the mission of Maltby Centre. While in keeping with the objective of maintaining a skills/knowledge-based Board, Board membership should reflect gender balance and the diversity of Maltby Centre's catchment area.

Procedure

- (a) To apply to be a member of the Maltby Centre Board of Directors, the attached candidate form must be completed and submitted along with a copy of a current resume or a brief biographical sketch.
- (b) Applications are completed via an electronic submission process available through Maltby Centre's website: www.maltbycentre.ca. Applicants that do not have access to electronic devices may submit a hardcopy application through the Board Liaison.
- (c) Applications are accepted at any time and kept on file. Specific deadlines may be set from time to time by the Governance Committee as appropriate and will be advertised in local print media and on the hospital's website.
- (d) Additional information about the application process can be obtained by contacting the Board Liaison at 613-546-8535 ext. 5433 or via email.

Appendix A

Guidelines for Eligibility of Members of the Corporation

Excerpts taken from Maltby Centre Bylaws

5.2 Eligibility

- (a) Each candidate for Director shall be a person at least eighteen (18) years of age, shall reside or be employed within the geographic boundaries of Frontenac and Lennox and Addington Counties, shall be a Member in good standing, and must comply with the Board's current membership policy which may include providing a current criminal reference check, completed within the past thirty days through CPIC (Canadian Police Information Computer).
- (b) No employee of the Agency or any person related to any such employee, including any child, parent, spouse, brother or sister of an employee shall be eligible to serve as Directors of the Agency.
- (c) No former Agency employee may be a Director until two (2) years have elapsed since the termination or expiry of their employment.
- (d) No former Director of the Board may be an employee until two (2) years have elapsed since the termination or expiry of their last term in office as a Director.
- (e) No solicitor acting for the Agency, or for any Client or Party adverse in interest to the Agency, is eligible to be a Director while so acting.
- (f) No person who is an undischarged bankrupt may be a Director.
- (g) Any Director who becomes ineligible pursuant to the provisions of this Section 5.2 thereupon immediately ceases to be a Director and shall be deemed to have resigned, thereby creating a vacancy.